

Job Posting Supply LINC Instructor

TCCSA is seeking **Supply LINC Instructors** who are passionate about teaching and can make learning interesting and fun for their students. LINC Instructors are responsible for the provision of instruction in English as second Language and life skills required by newcomers to Canada, following curriculum which is adapted to the needs of newcomers.

The details of the position are listed as the followings:

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|--------------------|---|-----------------------|---------------------------|
| Job Title: | Supply LINC Instructor | Working Hours: | 2.0 – 3.0 hours per shift |
| Location: | TCCSA - York Centre / Scarborough Centre / Toronto Centre / Peel Centre | | |
| Department: | LINC | Posting Date: | June 6, 2022 |
| LINC Level: | CLB Level Literacy to 8 | Closing Date: | June 20, 2022 |
| Status: | Part-time | Start Date: | July 2022 |

Responsibilities:

- Design, implement and instruct LINC students based on the CLB and PBLA Guidelines, both online and in-person;
- Design PBLA based module plans as well as daily lesson plans following the Revised CLB 2012 and the LINC Curriculum;
- Provide computer-assisted instruction using language learning software & websites to complement theme-based lessons;
- Design assessment tasks for on-going evaluation of learners' progress based on the Canadian Language Benchmarks and PBLA guidelines;
- Adhere to the assigned class schedule and work cooperatively with LINC Supervisor, Program Assistant and regular teachers to maintain program quality;
- To maintain good attendance ratio to meet funding requirements;
- Assist in program related activities and/or tasks assigned by the LINC Supervisor.

Qualifications:

- ✓ Canadian university degree or equivalent;
- ✓ Certified in TESL from a recognized institution and TESL Ontario;
- ✓ Preference will be given to candidates with a minimum of 2 years of experience in teaching all levels of adult ESL/LINC classes;
- ✓ CLB Bootcamp Certification;

- ✓ Good knowledge in PBLA and CLB standards, and proficiency in HARTS;
- ✓ Knowledge and experience in EduLINC, Avenue, and/or other courseware. Avenue Stage 2 or above certification is a definite asset
- ✓ Ability to work independently with excellent organizational and time management skills;
- ✓ Ability to assess language competence of adult participants using the Canadian Language Benchmarks;
- ✓ Proficiency in support learners remotely via phone or online tools and resources;
- ✓ Experienced in Microsoft 365 and Office environment;
- ✓ A clear, mandatory Vulnerable Sector Screening-Police Reference Check.

Application Deadline:

Please submit application by **June 20, 2022, 4:00 pm** through email: recruit@tccsa.org.

Applicants should quote **File #08-22** on the application, and indicate level and location they are applying for. We thank those who are interested in this position. Only selected candidates will be contacted for interview. Regrettably we cannot accept telephone inquiries.

TCCSA is an equal opportunity employer. TCCSA welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.